



Welcome to Light & Legacy Summer Camp—Where Your Child’s Light Shines Bright!

We’re thrilled and honored that you’ve chosen Light & Legacy Summer Camp to be part of your child’s summer journey! Our goal is to provide an enriching, fun-filled experience that keeps campers active, engaged, and growing.

Designed to align with the academic schedules of Rockdale and Newton County, our camp offers a vibrant environment where learning meets adventure. Through academic enrichment, exciting themes, and immersive field trips, we spark curiosity while fostering physical, mental, and emotional well-being.

At Light & Legacy, our dedicated staff is passionate about guiding children in their growth and development. Rooted in Christian values, our program nurtures Christ-like behaviors while creating a supportive and uplifting atmosphere for all campers.

This guide will provide answers to many of your questions, but another great resource is our website: <https://llperformingarts.org/>. We update it frequently with important details about registration and reservation deadlines, so be sure to check back often—spaces fill up quickly!

If you have any additional questions after reviewing this guide and our website, please don’t hesitate to reach out. You can email us at **admin@llperformingarts.org** or call us at **(404) 458-9112**—just include your first and last name along with your child’s name(s), and we’ll be happy to assist you.

We warmly welcome you to the Light & Legacy family and sincerely thank you for choosing our camp. We look forward to making this summer an unforgettable experience—and we hope to see you again for next year’s adventure!



Table of Contents

1. First Day of Camp
2. Hours of Operation/Drop Off Times
3. What to Bring (and What Not to Bring)
4. Dress Code
5. Field Trips/Vehicle Emergency/Transportation Forms
6. Sign Out Procedure
7. Bible-Based Character Education
8. Sample Schedule
9. Lost and Found
10. Illness/Sickness
11. Allergy and Sensitivity Statement
12. Tuition/Playground App
13. Expectations of Campers: Appropriate vs. Inappropriate Behavior
14. Care of Equipment/Vandalism & Theft
15. Bullying/Threats
16. Prohibited Items
17. Incident Reports/Accidents
18. Weather
19. Medication
20. Camper Removal Process
21. Behavioral Assistants (BA's)
22. Parent Behavior
23. Computer Use Policy
24. Refund Policy/Reservation Fees
25. Feedback
26. Contact Information



1. THE FIRST DAY OF CAMP

The first day of camp is an exciting and busy day. Some children will be experiencing nervousness about what to expect at camp, who they're going to meet, and will they like it!? We get it! On the first day, we encourage you to arrive a bit early. This will allow parents and children time to acquaint themselves with the drop off/pick up location and procedures.

This will also be a great time to meet some of the camp leaders and counselors, ask questions you may have and request special groupings with friends/sibling/cousins, etc...If you are running behind and will arrive after 10:00am to the campsite, please use the Procure parent portal to send the camp a message.

Our facility will have their doors locked after classes begin academic enrichment at 10:00am, this is for security reasons. Alternatively, if you need to pick up your child(ren) from camp prior to the end of all academic and performing arts activities at 4:00pm, we ask that you call the Front Office or notify camp leadership when you drop off your child(ren) at the start of the day.

2. HOURS OF OPERATION/DROP-OFF TIMES

Monday, June 2, 2025 – Friday, July 25, 2025 ; Camp production Saturday, July 26, 2025.

Camp Time: Monday - Friday 6:30AM - 6:30PM

CLOSED ON JUNETEENTH (JUNE 19TH, 2025), JULY 4TH (For JULY 4TH HOLIDAY).

Daily Drop off Cut-off Time: 10 AM

*Cut-off time may vary due to field trips, please see the front office or the Procure App for field trip departure times weekly.

Late Pickup - \$5 for the first minute and \$1 additional for every minute after the first minute. (i.e. I'm picking up Tamera at 6:32, the late fee will be \$6) CASH ONLY FOR LATE PICKUP FEES.

3. WHAT TO BRING (AND NOT TO BRING)

It is important that all campers come prepared for a full day of great activities and fun. Please be sure your camper has the following items every day:

- Lunch and snacks are provided by Light & Legacy, but students are allowed to bring extra snacks to be eaten during designated lunch/snack times. There is one lunch period and 2 snack breaks, where children will have an opportunity to eat, refresh and play games. We encourage parents to pack nut free lunches and snacks (we are a nut aware camp, not a nut free camp, unless the site is nut free which can be found on the site location page on our website). Be sure to read the section on allergies and restrictions later in this document. There is ABSOLUTELY NO sharing of food allowed at Summer Camp.
- Refillable water bottle with camper's full name labeled on water bottle



- Pencil case containing basic school supplies (pencils, erasers, scissors, markers and/or pencil crayons)
- Weather appropriate, comfortable clothing (packing a change of clothing is also advisable)
- Closed toe and heel shoes MUST BE worn to comply with camp safety rules (preferably running shoes)
- Sunscreen/Bug spray
- Please do not bring toys to Summer Camp and please leave all electronic devices (including cellphones) at home. If you need to contact your child, call our Front Office (404-458-9112) and we will relay messages or plan for your child to call you if it is urgent.
- Any doctor prescribed medications (ALL MEDICATION NEEDS TO BE GIVEN TO FRONT OFFICE & a medical authorization form needs to be filled out, whether it is based on seasonal allergies, allergic reactions, asthma/breathing treatments, or doctor prescribed. Light & Legacy Camp administration will only then administer any medication given to the front office ONLY & based on a medical authorization form filled out by the parent at the beginning of camp, staff will not administer medications that are placed in a student's bookbag. If medication is found in the student's bookbag, the student's parent/guardian will be contacted and held in the front office until a parent/guardian fills out a medical authorization form for future administration. We will bring all medications on field trips and will have a designated bag with all medical information along with medications in case of an emergency).

4. **DRESS CODE**

Students, staff and parents should dress appropriately. Hats and sunglasses are NOT PERMITTED to be worn inside of the building.

Crop tops, revealing/tight-fitting clothing (see-through) and spaghetti strap tops are NOT PERMITTED at Summer Camp. If students are to wear strapped tops, they need to be at least an inch or two fingertips wide. No undergarment shirts should be worn as regular clothing such as tank tops (both male and female).

No offensive language, pictures, or profanity should be displayed on clothing or hats. We will not allow for any sagging pants or shorts. Please make sure they fit appropriately, and a belt is recommended for those that wear jeans or have pants of a bigger size.

Skirts/dresses/shorts all need to be within fingertip length (which should be at least 3 inches above the knee or longer).

Open toe/flip-flops/Crocs/heeled shoes are NOT PERMITTED at Summer Camp, as many activities conducted at camp are safer with closed toed shoes. Also, many of our field trips will include some walking/physical activity and it is better to be comfortable while walking.

Some recreation breaks may include outdoor field activities, so campers should be prepared for light physical activity in both footwear and clothing. Restrictive or uncomfortable clothing should be avoided.



5. FIELD TRIPS/VEHICLE EMERGENCY/TRANSPORTATION FORMS

Vehicle Emergency and Transportation forms must be filled out and completed on the first day of attendance. Permission slips are mandatory for all off-campus field trips. Please see the front desk or the front foyer every Monday to sign all permission slips for the week.

Each year at summer camp students will be provided with 1 camp field t-shirt that will be dry-fit to be worn on ALL out of house field trips. On all field trips, students are REQUIRED to always wear these field trip shirts when off campus including water trips (which can be worn on top of bathing suits, as they will be of a dry-fit material). We do have extra field trip shirts that will be available for purchase (\$15 each) on the 1st week of attendance but please disclose your child's t-shirt size to make sure we have enough for all students. We use these t-shirts to help us easily identify our students in the pool as well as on other field trips.

Our staff on site will let you know if your child needs special clothing at least one day prior to a special dress or activity day such as water games, costume, or pajama day.

6. SIGN OUT PROCEDURE

Campers WILL NOT be allowed to leave the premises unless an authorized pickup is present and has signed the camper out at the front desk. Campers will only be permitted to leave unless a Light & Legacy Camp staff has been called after verification has been made by Light & Legacy Administrative Staff and will call for the camper(s) to the normal drop off/pick up location and the parent/guardian will be required to sign out their camper(s) via Procure App or written sign-out sheets located at the front desk.

For your child(ren) to be released from camp, the person signing them out must be an authorized pickup. Also, please be patient & prepared to show your ID for the first few pick-ups, as it takes a while for us to put all faces of the children with the faces of their parents/guardians.

In the event, you need someone else to pick your student up who is not listed as an authorized pickup on the application, you must email us at admin@lperformingarts.org with an authorization statement from the parent/guardian with the person's first & last name, date of birth, your name, and your child(ren)'s name(s) stating that the person has permission to either pick up one time only or for future instances.

Please make sure the person comes with a valid photo ID (i.e. driver's permit/license, passport, health card) that we can make a copy of and place in the child's file. We WILL NOT allow your child to leave with anyone who is not an authorized pick up or by your authorization verbally over the phone.

We take the care and safety of your child(ren) very seriously. Under no circumstance will a child be permitted to leave camp without being signed out by an authorized adult that has verified their identification by showing physical government issued photo ID.

If you do not have an acceptable ID with you, your child will NOT be released. To speed up the process and avoid any uncomfortable situation everyone involved (including your child(ren)),



please do not argue with staff who are merely enforcing Summer Camp rules and doing their absolute best to keep your child safe. We will wait while you retrieve your physical ID. This rule applies no matter who you know at the camp and how many times you've already picked up your child(ren).

7. **BIBLE-BASED CHARACTER EDUCATION**

At Light & Legacy Summer Camp, we are committed to nurturing strong character traits in our students, inspired by biblical teachings. Through engaging stories and meaningful lessons, campers explore values such as kindness, grace, patience, love, compassion, perseverance, humility, self-control, gratitude, unity, and contentment. These principles guide our approach to fostering personal growth and positive interactions. As we transition into summer, we will continue our Bible-based character development lessons, building on the foundation established throughout the school year. However, we respect the diverse preferences of our families. If you would prefer for your child to opt out of this aspect of our program, simply notify the front office and select the **opt-out** option on the questionnaire. Rest assured, all students will still receive valuable character education during this time—those opting out will participate in lessons delivered in a separate classroom setting, without biblical references. We appreciate your support in shaping young hearts and minds, and we look forward to an inspiring and enriching summer together!

8. **SAMPLE SCHEDULE**

Please find a sample schedule below of what a day in the life of a camper looks like at Summer Camp. Many hands-on activities are designed to be conducted outdoors and at our facility. Please note, staff will often take campers to local parks, splash pads, etc. for outdoor fun and games. Staff follow strict safety protocols when taking campers offsite. Parents/guardians will be notified in advance if a change of clothes or bathing suits/towels are required for water days (typically Fridays), weather permitting, accessibility to water for such activities varies by location and if you have any questions or concerns about water days, please speak directly with the administrative staff at Light & Legacy.

Please note, activities are designed around the set theme for each week of camp.

06:30am – 07:30am Arrival/Children's Choice Activity

07:30am – 08:30am Breakfast

8:30am – 8:45am Handwashing / Transition

08:45am – 9:15am Morning Inspiration / Exercise

9:15am – 9:30am Transition to Classrooms

9:30am – 10:15am Outdoor Play / Academic Enrichment

10:15am - 10:30am Handwashing / Transition

10:30am– 11:30am Academic Enrichment / Performing Arts

11:30am – 11:45am Handwashing / Transition

11:45am – 12:30pm Lunchtime

12:30pm – 1:15pm Quiet Reading / Rest Time

1:15pm – 02:00pm Performing Arts/ Life Skills Activity

2:00pm – 02:45pm Arts and Crafts / Themed Activity



2:45pm-3:00pm Handwashing / Transition
3:00pm – 3:30pm Afternoon Snack 1
3:30pm-4:30pm Performing Arts
04:30pm – 05:00pm Trivia Games / Outdoor Play
05:00pm – 05:30pm Outdoor Play / Trivia Games
05:30pm – 06:00pm Afternoon Snack 2
06:00pm – 06:30pm Kid's Choice / Departure

9. LOST AND FOUND All lost and found items will be kept at camp until the end of the last week of camp, at which time they will be donated to a local charity if unclaimed. We strongly recommend that you label everything and check daily to ensure that your camper has returned home with their belongings. Campers who bring valuables of any kind to camp do so at their own risk, so please leave valuables at home. Light & Legacy Summer Camp is not responsible for any damage, loss or theft of personal items brought to camp.

10. ILLNESS/SICKNESS

If your child is exhibiting cold or flu-like symptoms or those of any communicable disease, (ex. Chicken Pox, Pink Eye, Hand Foot & Mouth, Lice, COVID-19, etc.) please do not send your child to camp. Follow public health guidelines and/or direction from a medical professional on when it is appropriate for your child to return to camp. They will need a doctor's note stating their sickness and the date/time they were seen. Absences from camp due to illness are not refundable per the Cancellation and Refund Policy, please see section 24 of this guide for further details.

11. ALLERGY & SENSITIVITY STATEMENT

Due to an increase in food related allergies and sensitivities in society, we request parents to take special care when preparing their child's lunch/snacks. Light & Legacy's Summer Camp tries to provide a peanut and nut free camp. We encourage our families to be sensitive to those who may have peanut butter and/or nut allergies and ask that parents and guardians support our attempts in reducing the risks.

Please only provide peanut-free and nut-free items in your child's lunch/snacks. Parents should be aware, however, that we do not monitor compliance of this request and do not search campers' lunches. There may also be other activities or people in our facility not affiliated with Summer Camp. As such, our summer camp should be considered a nut aware and not a nut free camp location where specified on our website team3asp.com.

If your child has allergies or sensitivities to certain food items, please let an administrator in the front office know to notify teachers of these specific allergies/sensitivities. If you have any questions or concerns, please feel free to contact us and we will do our best to accommodate. The safety of our campers remains our top priority.

12. TUITION/PROCARE – TUITION EXPRESS APP



When are the tuition payments due? Tuition payments are due the Friday before attendance or the Monday of attendance. A \$25 late fee will be added on Tuesday if tuition is not paid by Monday. If weekly payment is not made by drop off Wednesday morning, your child will not be able to attend camp.

Every student must be checked in and out through the PROCARE App for summer camp. Please download the PROCARE App on your cellular device to properly sign your child in and out daily. The PROCARE App cannot be shared. Each person will have their own personal log in attached to their personal email address. Therefore, each family member or authorized pickup will need to create an account and provide an email to receive an invite for the PROCARE App. Please provide your email along with any authorized pickups' email addresses to the Front Office email so that we can send the PROCARE App invite.

Once you have submitted the list of emails, we will create an account with your PROCARE login associated with your child and send your log in information via email. Please be patient as it takes some time to manually input each email and send create a code for each email. We should send an invite within 2-3 days from receiving your emails.

13. EXPECTATIONS OF CAMPERS: APPROPRIATE VS. INAPPROPRIATE BEHAVIOR

Courteous and respectful behavior is expected from all Summer Camp staff as well as all campers and their parents/guardians. They must conduct themselves in a mature, respectful, and cooperative manner while attending camp. Campers, staff and parent/guardians are responsible for their own behavior and conduct. The following section details appropriate and inappropriate behavior by staff, campers and parents/guardians.

Appropriate behavior includes:

- Encouraging fellow campers and sharing creative ideas
- Displaying an eagerness to learn and asking lots of inquisitive questions
- Helping fellow campers whenever possible
- Participation in all activities and willingness to make new friends
- Displaying friendly disposition to all campers, staff and public
- Outside the box thinking

Inappropriate behavior includes:

- Preventing or interfering with another camper's experience
- Threats, bullying, harassment of any kind, intimidation, abuse or fighting
- Attending camp under the influence or in the possession of drugs or alcohol
- Possession or use of prohibited items
- Violating Summer Camp policy
- Violence of any kind against campers or staff
- Vandalism, theft or misuse of equipment or property belonging to Light & Legacy, another camper, or staff member

14. CARE OF EQUIPMENT/VANDALISM & THEFT



Light & Legacy Summer Camp staff will assign and monitor the usage of equipment as required for each activity. Campers are expected to follow all instructions regarding the care of equipment as provided by Summer Camp staff. The parent/guardian of campers involved in any theft, loss of, or damage to Light & Legacy Summer Camp will be held financially responsible. All instances of vandalism or theft of property belonging to Light & Legacy, Camp Staff, or students, will be reported to the police.

15. BULLYING/THREATS

Light & Legacy takes bullying very seriously. Bullying includes, but is not limited to, actual or threat of physical, emotional and/or psychological abuse, stalking/e-stalking, and deliberately excluding others from participating in any activity or inciting hatred towards others in any form. Our bullying policy will follow the guidelines set in our Camper Removal Process in Section 20. Please see section 20 for further details.

16. PROHIBITED ITEMS

Items that are deemed hazardous must not be brought to camp. Such items include, but are not limited to matches, knives, lighters, drugs, alcohol, cigarettes, vape pens, marijuana, illegal substances, and weapons. If any of the above items are found, the item will be confiscated, and disciplinary action will be taken. In certain circumstances, appropriate authorities may be contacted.

17. INCIDENT REPORTS/ACCIDENTS Regardless of the level of camper supervision provided at camp, accidents happen. Slips and falls, bumps and bruises, scrapes and cuts. Staff at camp will administer basic first aid in the event that a minor accident happens. These types of minor accidents will not be reported and you will not be contacted in the event they occur. Camp staff will fill out an incident report and a copy will be given to you after a discussion of these minor accidents with you at the end of the day during the pick-up process. In the event of a more serious accident or medical emergency, staff will call emergency services, the front office will attempt to contact you or your emergency contact in the event you do not respond, and an incident report will also be filled out with the front office, of which you may request a copy by speaking with the front desk.

18. WEATHER

Our Summer Camp locations are operated out of indoor facilities, so camp will run rain or shine, no cancellations will occur due to inclement weather. In the event of a heat advisory, staff will observe local public health guidelines with regards to outdoor exposure limits.

Special care will be taken to ensure children are properly hydrated and activities are not overly strenuous. Water will be provided on campus in refillable coolers, so please send your child with a refillable water bottle labeled with their name. We will have recyclable cups available in events we are off campus or within the classrooms.

In the event of severe weather like thunderstorms and tornados, staff will observe facility emergency procedures to ensure the safety of all campers and staff. Parents / guardians will only



be contacted if there is damage to the facility or a prolonged power outage, etc. that would prevent staff from conducting camp activities safely. If you have any questions or concerns when a severe weather event occurs in your area, please call our front office staff at (404) 458-9112 or through the PROCARE app.

19. MEDICATIONS

If your child requires medication to be taken throughout the day at camp, please note that ONLY administrative camp staff are trained or authorized to administer medication of any kind with the exception of, but not limited to, assisting a child with the use of an Epinephrine Auto Injector in the event of a life-threatening episode of anaphylaxis or Glucagon medications for type 1 diabetics experiencing severe hypoglycemia (severe low blood sugar), or assisting a camper with the use of an inhaler in the event of a severe asthmatic episode, etc.

Any doctor prescribed medications (ALL MEDICATION NEEDS TO BE GIVEN TO FRONT OFFICE & a medical authorization form needs to be filled out, whether it is based on seasonal allergies, allergic reactions, asthma/breathing treatments, or doctor prescribed. Light & Legacy Camp administration will only then administer any medication given to the front office ONLY & based on a medical authorization form filled out by the parent at the beginning of camp, staff will not administer medications that are placed in a student's bookbag.

If medication is found in the student's bookbag, the student's parent/guardian will be contacted and held in the front office until a parent/guardian fills out a medical authorization form for future administration. We will bring all medications on field trips and will have a designated bag with all medical information along with medications in case of an emergency).

20. CAMPER REMOVAL PROCESS (SUSPENSION/EXPULSION)

Light & Legacy Summer Camp provides campers with fun, education-based activities in a safe and inclusive environment. Camp staff do what is within their power to resolve conflict and behavioral issues at the campsite in the hope of avoiding the removal of a camper.

Unfortunately, sometimes it is necessary to remove a camper from the camp setting to prevent further safety concerns for the other campers in the program, the staff, or even the camper themselves.

We have a **ZERO TOLERANCE POLICY FOR FIGHTING:**

In the event of fighting,

-1st OCCURRENCE - the student will be placed on a two-day suspension for the first occurrence (corrective action can be further discussed if it is a first occurrence and no major injuries acquired)

-2nd OCCURRENCE – the student will be placed on a week's suspension and will be required to write a one-page essay on what triggered them and why they acted the way they did, 3 things they could have done to prevent the fight, and some positive strategies/behaviors/solutions that they believe can help them to prevent them from having another occurrence.



-3rd & FINAL OCCURRENCE – the student will be up for expulsion at the discretion of the Director/Owner of Light & Legacy Summer Camp and a written letter will be given for the dismissal of your child without a refund.

The process for removing a child from camp is as follows:

Step 1: Camp staff issue verbal warnings to the camper regarding their behavior. The behavior is discussed with the parent/guardian at pick up that afternoon. An emailed warning will be sent out to the parent/guardian regarding the warning. Examples of this type of behavior includes (but not limited to): inappropriate language, disruptive behavior, not following instructions, throwing items, rough housing/fighting, removing clothing, agitated/aggressive behavior, and bullying. An incident of a minor nature is quickly resolved with a verbal warning to the child. Continuation of these behaviors will escalate the process to step 2, where the camper may be removed for the remainder of the day.

Step 2: Camp staff have consulted parents regarding the behavioral issues and no improvement has been made by the camper following the initial incident. An Incident Report is to be filled out describing the incident and steps taken by camp staff to resolve the situation. A copy is given to the front office. The Front Office will then contact the parent/guardian to discuss the issue and implement a behavioral strategy or decide that the time has come for the child to be removed from camp.

Step 3: After implementing the behavioral strategy discussed above, a third incident will result in a phone call to the parent/guardian where arrangements are made for the camper to be picked up from camp IMMEDIATELY. The parent/guardian will be informed that the child has been removed for the remainder of the camp season and no refund will be provided. The parent/guardian or other authorized pick-up person must pick the camper up as soon as possible and sign the camper out as per the pick-up procedure.

****Note:** Light & Legacy Summer Camp reserves the right to immediately remove a camper at any time without adhering to the Camper Removal Process should the Summer Camp deem it necessary to do so. Campers who are considered a risk to themselves or others will be immediately removed from camp. Please also be aware that should your child be involved in an incident involving another child, in accordance with our privacy policy, we will not discuss certain details of the incident that specifically pertain to the other camper.

21. BEHAVIORIAL ASSISTANTS (BA's) & 1:1 SUPPORT

Light & Legacy Summer Camp is committed to ensuring the successful camp experience of all campers. Unfortunately, our staffing structure does not allow for 1:1 camper support. If your child has a Behavioral Assistant (BA) at school that assists with behavior concerns, they are required to bring a qualified support person with them to camp.

Please note, that ALL Behavioral Assistants need to go through the application process and a comprehensive background check through our program before starting services with the camper at Light & Legacy's facility. Please have the Behavioral Assistant contact us or stop by to fill out all



documentation needed for them to begin services with your child. Also, all campers are required to be self-sufficient in the washroom as camp staff are not authorized to assist your child. Light & Legacy Summer Camp is unable to provide this support, parents/guardians are required to make these arrangements. Full disclosure on the camper Medical and Behavioral Form is required at the time of registration and failure to do so may result in participant removal, no refunds or credits will be issued should this occur.

22. PARENT BEHAVIOR

Light & Legacy Summer Camp believes that everyone is entitled to be treated with respect and that differences can be resolved peacefully and respectfully. We encourage parents/guardians to discuss situations of concern with administration in the Front Office.

However, just as parents/guardians would expect their children or themselves to be treated with respect, Light & Legacy staff also deserve the same consideration. If parents/guardians are deemed to be disrespectful to staff either in person or on the phone, Light & Legacy will interpret this as a bullying situation and issue a warning that the interaction will be terminated if it does not improve and reserve the right to do so if the parent/guardian is disrespectful in any way. In particular, threats, yelling and name calling will not be tolerated. Light & Legacy can decide to terminate your involvement with our organization at this point without issuing a refund. Disrespect is not consistent with Summer Camp values.

23. COMPUTER USE POLICY

Campers will spend some time on a computer/tablet with internet access while at camp. Summer Camp staff will make reasonable efforts to restrict access to questionable material; however, the possibility of intentional or inadvertent access exists. Light & Legacy Summer Camp takes no responsibility in the event a camper intentionally or inadvertently accesses inappropriate material.

The following are considered inappropriate computer use and are in violation of Summer Camp's Computer Policy:

- Accessing pornography, obscene or discriminatory materials
 - Harassing other users, vandalism of accounts and systems
 - Using abusive, vulgar, and other inappropriate language
 - Distributing copyrighted material, creation, or publication of explicit material
 - Sharing of individual and/or networked accounts and/or passwords
- Please speak with Light & Legacy Administration if a child attending camp reports unacceptable, inappropriate, or concerning behavior during camp activities.

24. REFUND POLICY/RESERVATION FEES Parents need to be aware that registration and reservation fees are two different fees. Registration is to register your child for summer camp when you fill out the application. Our reservation fees are to reserve your child's spot for the specific weeks you have chosen for your child. Both fees are NON REFUNDABLE and CANNOT be transferred from week to week.



For example, a parent originally signed up their child for week 1 but forgot they will be out of town for week 1 and would like to transfer the reservation fee to week 2 instead. The administrative staff will then let them know if there is a space available for that week. If there is an available spot, they will be paying the full tuition amount of \$165 versus \$100, because the parent forfeited their \$65 reservation fee from Week 1.

Light & Legacy Summer Camp Program allows parents to select the weeks of camp they'd like their child to attend and only pay for those selected weeks versus the entire summer. With this flexibility allowed and the high demand for spots at Light & Legacy's summer camp, we require parents to pay a portion (\$65) of the tuition in advance to secure their child's seat for the week.

This ensures that parents are selecting weeks that they truly intend for their child to attend so that we can serve as many families in the community as possible. When the weeks arrive for your child to attend camp, only the difference of \$100 will be due for tuition. Failure to pay reservation fees may result in your registration fee being forfeited and seat lost to students on our waiting list.

NOTE: Parents who miss the RESERVATION Due Date run the risk of losing their child's seat to another student. Light & Legacy will not issue any refunds of registration fees unless we have a mandated government shut down due to COVID.

In the unlikely event that Summer Camp is forced to shut down due to a government order (i.e. Pandemic related restrictions), the Participant will receive a credit for the full value of their purchase, to be used in the 2026 camp season.

Light & Legacy Summer Camp reserves the right not to offer refunds or credits after June 1, 2025, under any circumstances, including, but not limited to:

1. Inclement weather or unforeseen facility closures
2. No air conditioning in a facility or it is hot outside
3. A child is removed from Summer Camp because of inappropriate behavior or as a result of parental bullying of Summer Camp staff
4. A child is removed from Summer Camp because they require one on one support. One on one support is not provided at Summer Camp due to our staffing structure. Parents / guardians must disclose if a child has an BA (Behavioral Assistant) at school that assists with behavioral concerns. Failure to disclose this information in the camper Medical and Behavioral Form at the time of registration may result in participant removal, no refunds or credits will be issued should this occur.
5. A health or safety situation, including situations resulting from a pandemic, epidemic or other health-related matter
6. The Participant's decision not to attend for any reason at any time
7. Unforeseen illness or injury
8. A child decides that they are "not enjoying" Light & Legacy Summer Camp. This happens in life, and we are not under any illusion that our Summer Camp program is for everyone. Please talk with the Director/Owner about strategies to make the camp more enjoyable but realize that



sometimes a child just does not enjoy something. This is no one's fault, and children need to learn how to cope with situations that are not, in their opinion, ideal for them.

9. A child does not meet the minimum age requirement to attend camp.

25. FEEDBACK We welcome your feedback: positive and constructive. Please address any concerns with the Administrative staff/Owner at the Front Office. They will have first-hand knowledge of the facility, the camp environment, and your child, and can usually quickly address and resolve any challenges you may have.

We also ask that by the end of summer camp to leave a Google review of your experience and for every review made, you will receive a \$10 credit towards your tuition.

26. CONTACT INFORMATION Please note that we do not provide direct site contact information as we want our camp staff focusing on the care of your child, not their phones. If you have any questions or concerns, you may have about the camp should be addressed during this time or you can contact our Front Office at (404) 458-9112. We are staffed to handle any questions, concerns, or situations as they arise. Anything that needs to be relayed to the site will be communicated.

Website: <https://llperformingarts.org/>

Email: admin@llperformingarts.org

Phone: (404) 458-9112.

We thank you for supporting us with our relaunched Summer Camp & can't wait for you to enjoy the fun activities & adventures we have in store for your children!